

## PRACTICAL INFORMATION

### VENUE:



**İTÜ İstanbul Teknik Üniversitesi  
Süleyman Demirel Kültür Merkezi  
Ayazağa Kampüsü  
34469 /Maslak İstanbul**

**Phone : + 90 212 285 70 70 - 2857071  
Fax: + 90 212 285 70 72  
<http://www.itu.edu.tr/en/home>**

### **Technical equipments In the Conference halls.**

- A data projector (for power point presentations),
- Microphones ,
- A flip chart

will be available. All presentations should be prepared considering the equipment available.

### **Transportation from / to airport:**

The ones who arrive to Istanbul Atatürk Airport, Taxis are available from the airport, which costs about approximately 30-35 € to Taksim Area, 40-50.- € to Maslak. Also Airport shuttles (HAVATAS) run every 30 minutes(as shown on the table below) to Taksim. The ones who come to Sabiha Gökçen Airport, Airport buses (HAVATAS) run every 30 minutes during the day and at night (as shown on the table below) , with a 50-60 minutes - journey to TAKSIM depending on the time of the day and the traffic (They cost about 5 € for each journey) and from TAKSIM you can take a taxi to the hotels in Maslak area and old town which costs about 10-15.- €-

### **HAVATAS Airport Shuttle Services from the Sabiha Gokcen Airport to Taksim**

<b>04:00</b>	<b>08:30</b>	<b>13:00</b>	<b>17:30</b>	<b>22:00</b>
<b>04:30</b>	<b>09:00</b>	<b>13:30</b>	<b>18:00</b>	<b>22:30</b>
<b>05:00</b>	<b>09:30</b>	<b>14:00</b>	<b>18:30</b>	<b>23:00</b>
<b>05:30</b>	<b>10:00</b>	<b>14:30</b>	<b>19:00</b>	<b>23:30</b>
<b>06:00</b>	<b>10:30</b>	<b>15:00</b>	<b>19:30</b>	<b>00:00</b>
<b>06:30</b>	<b>11:00</b>	<b>15:30</b>	<b>20:00</b>	
<b>07:00</b>	<b>11:30</b>	<b>16:00</b>	<b>20:30</b>	
<b>07:30</b>	<b>12:00</b>	<b>16:30</b>	<b>21:00</b>	
<b>08:00</b>	<b>12:30</b>	<b>17:00</b>	<b>21:30</b>	

**HAVATAS services from the Istanbul Atatürk Airport to Taksim**

04:00	08:00	12:00	16:00	20:00	00:00
04:30	08:30	12:30	16:30	20:30	00:30
05:00	09:00	13:00	17:00	21:00	01:00
05:30	09:30	13:30	17:30	21:30	
06:00	10:00	14:00	18:00	22:00	
06:30	10:30	14:30	18:30	22:30	
07:00	11:00	15:00	19:00	23:00	
07:30	11:30	15:30	19:30	23:30	

**For the return transfers**

**HAVATAS Services from Taksim to Istanbul Atatürk Airport**

04:00	08:00	12:00	16:00	20:00	00:00
04:30	08:30	12:30	16:30	20:30	00:30
05:00	09:00	13:00	17:00	21:00	01:00
05:30	09:30	13:30	17:30	21:30	
06:00	10:00	14:00	18:00	22:00	
06:30	10:30	14:30	18:30	22:30	
07:00	11:00	15:00	19:00	23:00	
07:30	11:30	15:30	19:30	23:30	

## From Taksim to Sabiha Gökçen Airport

04:00	08:30	13:00	17:30	22:00
04:30	09:00	13:30	18:00	22:30
05:00	09:30	14:00	18:30	23:00
05:30	10:00	14:30	19:00	23:30
06:00	10:30	15:00	19:30	00:00
06:30	11:00	15:30	20:00	00:30
07:00	11:30	16:00	20:30	01:00
07:30	12:00	16:30	21:00	
08:00	12:30	17:00	21:30	

### **How to travel in the city with public rail system:**

Your hotel located in the city and easy access with public transportation

Please see railway system map:

[http://isocs-26.org/isocs26\\_istanbul\\_railway\\_map-1.2.13.html](http://isocs-26.org/isocs26_istanbul_railway_map-1.2.13.html)

You can buy a travel card from the metro stations or sale points which cost about 6.- TL (approx. 2.-€) fix price and then you can load credit about 10.- EU ( Approx. 25-30 TL) or more in order to use for public transportation as per metro, tram, funicular, public buses, public vessels, sea bus etc. If you credit finishes you can load another credit to the card.

### **Railway System Transport from/to Conference Center:**

Distance to Taksim Square : 11 Km by Car or Taxi

Underground-Metro station : ITU Ayazaga

Distance to Taksim: 20 Minutes (ITU Ayazaga –Taksim) **(M2)**

Distance to Old City (Sultan Ahmet Square) 15 Minutes (ITU Ayazaga–Taksim) **(M2)** +15-20 minutes by Funicular ( Taksim-Kabatas) **(F1)** + Kabataş-Sultanahmet) Tram **(T1)**

### **Private Transfers:**

The ones who request private transfers they should book their transfer in advance informing their arrival and departure time with flight number and the names of participants.

<b>From to Atatürk Airport to Hotel :</b>	<b>45.- € /one way 1-4 persons</b>
<b>From Hotel to Ataturk Airport :</b>	45.- € /one way 1-4 persons
<b>From/to Atatürk Airport (2 ways) :</b>	90.- € /one way 1-4 persons
<b>From Sabiha Gökçen Airport to Hotel :</b>	100.- € /one way 1-4 persons
<b>From Hotel to Sabiha Gökçen Airport :</b>	100.- € /one way 1-4 persons
<b>From/to Sabiha Gökçen Airport (2 ways) :</b>	200.- € /one way 1-4 persons

### **Visas:**

All foreign Participants should carry a valid passport and should verify visa requirements at the Turkish Consulate in their respective countries. Participants from those countries where there are no Turkish diplomatic

representation can obtain their visa at the airport on arrival in Turkey. U.S Passport holders also can obtain their visa at the airport by paying in foreign currency.

## **Foreigners desiring to travel to Turkey**

### **Where and When do I apply for a Visa?**

**Step 1.** Please click the website to see whether you need to have a visa to enter into Turkey or not.

<http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>

**Step 2.** Please click the website to see the contact information of the nearest Turkish Embassy/Consulate General.

<http://www.mfa.gov.tr/turkish-representations.en.mfa>

**Step 3.** Citizens of some countries have the possibility to obtain their visas at the Turkish border gates (sticker visa). Please click the website to see the list of countries whose nationals are allowed to obtain their visas at the border gates.

<http://www.mfa.gov.tr/sub.en.mfa?cc4e437c-6769-4d79-9017-10b63c651224>

### **Money and Credit Cards:**

The Turkish currency is Turkish Lira (TL.).The exchange rate changes daily. A rough estimate would be **1 €= 3.05 TL**. Central Bank of Turkey daily determines the exchange rates for Turkish Lira, which are published in newspapers. All major international credit cards, such as Visa, MasterCard, Eurocard are accepted almost everywhere, American Express and Diners Club are accepted in some hotels, restaurants and shops but not commonly used.

### **Banking and Currency Exchange:**

Foreign currency can be exchanged on arrival at Istanbul Atatürk Airport. Banks in Turkey are open from 9.00 to 12.00 and 13.30 to 16.30 Monday through Friday. Some downtown banks provide extended banking hours. Banks are closed on Saturday and Sunday. Cash Point (ATM) services are available through most banks. Additional exchange facilities are also available at the airports, hotels and exchange bureaus in the city.

### **Climate:**

AVERAGE TEMPERATURES DURING CONFERENCE (°C)

August	
Istanbul	20-29 °C

The climate of the province Istanbul is hot in the summer and temperate and rainy in the winters. April to October and the winters are pleasantly mild. The humidity is a little bit high, about 70%. In August the average water temperature is 20 °C. Istanbul is really a nice place where the summer season is about 4-5 months long.

### **Time:**

Greenwich mean time plus 2 hours. Eastern US time plus 7 hours

### **Electricity:**

AC, 50 cycles, 220 volts The Electrical connection is 2-pin (Cylindrical) plug.

### **Language:**

Turkish is the official language. In big cities many people speak English. As Latin alphabet is used it is easy to read street names and signs.

**Office Working hours :**

Bakhus offices are open from 9.00 to 12.00 and 13.30 to 18:00 Monday through Friday  
Contact Numbers : +90.312.466.15.00 –PBX /+312.466.12.95 (Direct Line)  
Fax Number : +90.312.466.15.25  
E-mail : [symposium@isocs-26.org](mailto:symposium@isocs-26.org)

Emergency line during Saturday-Sunday and Official Holidays : +90.542.436.19.71

**Holidays:**

The working week is Monday through Friday for banks and government offices .All the shops and Grand bazaar are open all day Monday to Saturday from 09:00 to 19:00 hours. Shopping Centers are open from Monday to Sunday from 10.00 to 21:00. Some shops also open on Sundays. There is no holidays during the symposium.

**Official Holidays:**

01 January 2014 (Wed)	New Year's Day
23 April 2014 (Wed)	National Holiday of the Sovereign and Children's Day
1 May 2014 (Thu)	Labour and Solidarity Day
19 May 2014 (Mon)	Atatürk Commemoration and Youth & Sports Day
28- 30 July 2014 (Mon,Tue,Wed)	Ramadan
30 August 2014 (Sat)	Victory Day
3 October 2014 (Fri)	Bank Holiday (from 13:00)
4-7 October 2014 (Sat,Sun,Mon,Tue)	Eid-ul-Adha - Feast of the Sacrifice
28 October 2014 (Tue)	Bank Holiday (from 13:00)
29 October 2014 (Wed)	Republic Day